

Missaukee  
Conservation  
District

101 S. Main  
Street  
Lake City, MI  
49651  
231.839.7193  
phone  
missaukeecd.org

Our mission is  
to provide  
leadership in  
promotion and  
protecting our  
county soil,  
water and  
other natural  
resources  
through  
education and  
technical  
assistance.

Living better  
with:  
Fresh air  
Healthy soils  
Clean water  
Recycling and  
Reducing waste

Minutes  
Board Meeting  
February 18, 2025

Approved 3/18/25 DH

Board meeting of the Missaukee Conservation District was held Tuesday, February 18, 2025, at 101 S. Main Street, Lake City, MI 49651.

**Directors present:** Susan Schwager, Paul Sawin, Sue Nyce, Janis Ransom

**Directors absent:** Barb Iverson

**Associate Directors present:** none

**Associate Directors absent:** Chris Iverson, Ingrid Herweyer, Eric Bradley, Mary Jane Emery

**Staff/affiliates present:** Dani Hamilton, Erin Horton, Lucas Santure, Ellie DeMarse, Jeff Fewless

**Staff/affiliates absent:** Zach Pelko, Sierra Gross, Frank Vanderwal

-Meeting began at 1:04 pm.

-Motion by Sawin, supported by Ransom to approve agenda. Motion passed.

-Motion by Ransom, supported by Sawin to approve January 21, 2025 minutes. Motion passed.

Public Comment: None

Reports

1. Financial reports were reviewed and are on file.
2. MDARD and NCCISMA reports were reviewed and are on file. Jeff Fewless presented the NRCS update. No Forester report was given as the position is vacant. Friends of MCD and Commissioner were absent and did not report.
3. Staff reports were reviewed and are on file.

Calendar Review

1. Board and events calendars were reviewed and are on file.

Unfinished Business

1. Legislative Day is March 20<sup>th</sup>. Dani is scheduling meetings with State Representatives and coordinating with other CDs. Most board members plan to attend Legislative Day.
2. Wexford CD Truck Update: we located an auto shop for repairs and plan to take the truck in soon for diagnostics and an estimate of cost to repair.

New Business

1. Sick Leave Policy: Motion by Sawin, supported by Ransom to update the MCD sick leave policy to the MACD sick leave policy template to reflect the new state law. Motion passed.
2. Forest Area Credit Union Account: Motion by Ransom, supported by Sawin to designate Susanna Schwager as the signer to close the Missaukee Conservation District's Forest Area Credit Union account. Motion passed.
3. Certificate of Deposit: Motion by Nyce, supported by Ransom to move the money from the Forest Area Credit Union account into the Huntington Bank account and use that money plus money from the Huntington Bank account to open a Certificate of Deposit in the amount of \$20,000 at Huntington Bank. Motion passed.
4. Budget Amendments: Motion by Sawin, supported by Nyce to move forward with the budget amendments as presented at this meeting. Motion passed.
5. Staff increase: Motion by Nyce, supported by Sawin to extend the Outreach Assistant position through September 30, 2025 at 20 hours per week. Motion passed.
6. CTAI Position Update: we received 33 applications for the CTAI position. Interviews are scheduled for this week.

Committee Reports

1. Land committee – Ellie DeMarse reviewed land committee updates.

Public Comment: Sue Nyce commented that she has received positive feedback on our tree sale and workshop offerings from areas outside of Missaukee County!

Adjourned at 2:10pm. Next meeting will take place on Tuesday, March 18, 2025 at 9 am, or at the call of the chair.

Submitted by,

*Ellie DeMarse*

Ellie DeMarse  
Land Stewardship Coordinator