

**MISSAUKEE COUNTY RECYCLING CENTER LABORER  
POSITION DESCRIPTION**

**LOCATION:**

Missaukee County Recycling Center, 6240 W. Sanborn Road, Lake City, MI 49651

**JOB STATUS:**

Grant based, non-union, Missaukee County employee, supervised by Missaukee Conservation District Manager.

Part-time position working Saturday, 8 am to 1 pm, through April 29; adding Wednesday, 8 am to 5 pm, beginning May 3.

**EMPLOYMENT:** Part-time, grant dependent

**PAY RATE:** \$11.50 per hour

**POSITION DESCRIPTION:**

Under the direction of the Missaukee Recycling Center Manager this position will assist with collecting and processing of recycled materials. Essential duties and responsibilities include the following; other duties may be assigned.

- ▶ Assist Missaukee County Recycling Center Lead Coordinator with processing of recycled materials.
- ▶ Provide courteous service to Missaukee County Recycling Center customers.

**JOB REQUIREMENTS:**

The successful candidate must possess the following job requirements:

- ▶ Ability to frequently lift 50 pounds, occasionally lift up to 100 pounds
- ▶ Ability to assist in material lifting daily
- ▶ Ability to work within and contribute to a teamwork environment
- ▶ Ability to communicate with a diverse customer base, and have exceptional, demonstrated customer service skills
- ▶ Maintain a professional attitude
- ▶ Be flexible and adaptable to change

To apply, please complete a Missaukee County Employment Application and send to Precia Garland, Missaukee County Administrator, POB 800, Lake City, MI 49651 or bring to Missaukee Conservation District, 6180 W. Sanborn Road, Lake City. Position is open until filled. Posted 3/15/17.

**MISSAUKEE COUNTY IS AN EOE/ADA EMPLOYER**